

Payment Terms & Conditions

1. The Space Contract (overleaf) and attached Rules & Regulations shall be duly signed by the exhibitor or an authorized person. Following receipt of the signed Contract together with the First Payment and signed Rules & Regulations, the organizers shall confirm reservation of stand which shall bind the exhibitor to exhibit at the exhibition and to observe the rules and regulations of the exhibition (as amended from time to time).

2. The organizers will not confirm, under any circumstances, the space reservation upon receipt of signed Space Contract without payment.

3. The payment schedule for space only or shell stand is as follows:

(I) 50% upon signing the Contract (the first payment less than 50% will not be accepted).

(II) 50% balance due 45 days prior to show opening.

Where the Contract is signed after the due date of final payment, as specified in the Contract, the total cost shall be payable with return of the contract. The total cost represents only the payment for the site, details of which are set out overleaf and all other goods and services required by the exhibitor shall be paid for by the exhibitor in addition. Exhibitors will not be allowed to take over their space or stands if the payment terms specified in the contract are not followed. These terms cannot be varied under any circumstances.

4. In the event of the organizers agreeing to any request for release from the contract, the exhibitor will be liable for all, or part of the cost stated in the contract in accordance with the following scale:

- Cancellation 271 days or more before the show	15 % cost
- Cancellation between 270 & 181 days before the show	40 % cost
- Cancellation between 180 & 121 days before the show	60 % cost
- Cancellation between 120 & 60 days before the show	80 % cost
- Cancellation 60 days or less before the show	100 % cost

This scale of charges will apply only from the date the organizers receive written notice by letter, fax or telex. In addition to this scale, the exhibitor will be liable for any specific cost incurred on his behalf by the organizers. These terms cannot be varied under any circumstances.

5. Any organization which, after having signed a contract for exhibition space, fails to exhibit for any reason of the exhibitor's own choosing and has not been released from the contract by the organizers shall be liable for the full amount stated in the contract plus any additional costs incurred by the organizers as a result of such failure to exhibit.

For further details, please refer to the attached rules & regulations and the exhibition manual.